



## SP 1-1 PROJECT DESCRIPTION

CONTRACT NO.: KB 2124-000-002

TITLE: Engineering Building 2<sup>nd</sup> Floor Interior Renovations

FACILITY: Francis Scott Key Bridge

LOCATION: Baltimore County

ADVERTISED: July 8, 2008

PRE-BID MEETING: **10:00 a.m. on July 17, 2008** in the Conference Room at the Maryland Transportation Authority, 300 Authority Drive, 2<sup>nd</sup> Floor, Engineering Building, Baltimore, MD 21222

PROJECT CONTACT: Project Manager: Mr. Larry Okpolor (410) 537-7818  
Contract Administration: Ms. Maggie Johnson (410) 537-7807

BIDS DUE: **12 Noon, August 8, 2008** in the Bid Box on the 1<sup>st</sup> floor of the Maryland Transportation Authority, Engineering Building, 300 Authority Drive, Baltimore, MD 21222

CLASSIFICATION: Class A (\$1- \$100,000)

CONTRACT TIME: Forty-Five (45) Calendar Days

LIQUIDATED DAMAGES: **\$200.00 per Calendar Day**

MINIMUM MBE GOALS: None

BID DOCUMENTS: **\$25.00** - Bid documents can be purchased between 7:30am and 3:30pm, Mondays, Wednesdays, Thursdays and Fridays and between 10:00am and 4:00pm on Tuesdays at the Ticket Office located at the Francis Scott Key Bridge, Maryland Transportation Authority, Administration Building, 303 Authority Drive, Baltimore, MD 21222.



Maryland  
Transportation  
Authority

## **LOCATION AND SCOPE OF WORK**

This project is located within the Maryland Transportation Authority, Engineering Building, 300 Authority Drive, Baltimore, MD 21222.

The interior renovation of the second floor of the Engineering Building includes: minor demolition and reconstruction of load bearing walls, drywall construction, point and painting, carpeting, minor electrical work and other miscellaneous related work as directed by the Architect.

## **SP 1-2 SPECIFICATIONS**

All work on this project shall conform to the Maryland Department of Transportation, State Highway Administration's Specifications entitled, "Standard Specifications for Construction and Materials" dated January 2001, revisions thereof, or additions thereto, and the Special Provisions included in this Invitation for Bids.

## **SP 1-3 ORIGINAL FACILITY PLANS AND SITE VISITS**

The original facility plans are on file at the Engineering/Finance Building of the Francis Scott Key Bridge and will be made available for inspection to prospective bidders. Parties interested in viewing the plans or visiting the site should contact Mr. Larry Okpolor at (410) 537-7818.

## **SP 1-4 - PROMPT PAYMENT TO SUBCONTRACTORS**

The prime Contractor is responsible for making timely payments to all Subcontractors and Suppliers and provide written certification as required in Section 17-106 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended.

This contract requires the Contractor to make payment to all Subcontractors within ten (10) days of receiving payment from the Maryland Transportation Authority ("Authority").

Each month, the construction Project Engineer will review the current pay items with the prime Contractor and all involved Subcontractors to ensure that all work satisfactorily completed within specifications is included in the monthly progress payment. For payment purposes, the same quantity totals used to compute the payment to the prime Contractor will be the basis for payment to the Subcontractor.

If the Subcontractor does not receive payment within the required 10 days, the Subcontractor shall notify the Project Engineer in writing of the amount in dispute including the item numbers