



SP 1-1 PROJECT DESCRIPTION

CONTRACT NO.: **LB 2038-000-002**

TITLE: Roof Replacement Maintenance and Administration Buildings

FACILITY: William Preston Lane, Jr. Memorial Bridge

LOCATION: Annapolis, MD

ADVERTISED: **September 2, 2008**

PRE-BID MEETING: **10:00 a.m. on September 16, 2008** in the 2nd Floor Conference Room at the Bay Bridge Administration Building at 850 Revell Highway, Annapolis, MD 21401.

PROJECT CONTACT: Project Manager: Mr. John Jewell (410) 537-7816
Contract Administration: Ms. Maggie Johnson (410) 537-7807

BIDS DUE: **12:00 Noon, October 3, 2008** in the Bid Box on the 1st floor of the Maryland Transportation Authority, Engineering Building, 300 Authority Drive, Baltimore, MD 21222

CLASSIFICATION: Class - B (\$100,001 – \$500,000)

CONTRACT TIME: Sixty (60) Calendar Days

LIQUIDATED DAMAGES: **\$500.00 per Calendar Day**

MINIMUM MBE GOALS: Overall 25%
Women owned businesses 4%
African-American owned businesses 12%

BID DOCUMENTS: **\$25.00** - Bid documents can be purchased between 7:30 a.m. and 3:30 p.m., Mondays, Wednesdays, Thursdays and Fridays and between 10:00 a.m. and 4:00 p.m. on Tuesdays at the Ticket Office located at the Francis Scott Key Bridge, Maryland Transportation Authority, Administration Building, 303 Authority Drive, Baltimore, MD 21222.



This project is located at the William Preston Lane, Jr. Memorial Bridge Maintenance and Administration Buildings, 850 Revell Highway in Annapolis, Maryland.

The scope of work will include, but is not limited to:

- Demolition and removal of existing roofing, metal flashings, gutters and other appurtenances.
- Preparation of substrate and installation of new roofing and new metal flashing.

SP 1-2 SPECIFICATIONS

All work on this project shall conform to the Maryland Department of Transportation, State Highway Administration's Specifications entitled, "Standard Specifications for Construction and Materials" dated January 2001, revisions thereof, or additions thereto, and the Special Provisions included in this Invitation for Bids.

SP 1-3 ORIGINAL FACILITY PLANS AND SITE VISITS

The original facility plans are on file at the Engineering/Finance Building of the Francis Scott Key Bridge and will be made available for inspection to prospective bidders. Parties interested in viewing the plans should contact Mr. John Jewell at (410) 537-7816. Parties interested in visiting the site should contact Mr. Don Watts at (410) 537-6651.

SP 1-4 - PROMPT PAYMENT TO SUBCONTRACTORS

The prime Contractor is responsible for making timely payments to all Subcontractors and Suppliers and provide written certification as required in Section 17-106 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended.

This contract requires the Contractor to make payment to all Subcontractors within ten (10) days of receiving payment from the Maryland Transportation Authority ("Authority").

Each month, the construction Project Engineer will review the current pay items with the prime Contractor and all involved Subcontractors to ensure that all work satisfactorily completed within specifications is included in the monthly progress payment. For payment purposes, the same quantity totals used to compute the payment to the prime Contractor will be the basis for payment to the Subcontractor.

If the Subcontractor does not receive payment within the required 10 days, the Subcontractor shall notify the Project Engineer in writing of the amount in dispute including the item numbers and payment quantity for each. The Project Engineer will then notify the Chief of Construction of the dispute. The Chief of Construction or his representative will verbally contact the prime Contractor within 48 hours to ascertain whether or not a performance dispute exists which necessitates non-payment to the Subcontractor. If a performance dispute exists, the prime