



SP 1-1 PROJECT DESCRIPTION

CONTRACT NO.: **NB 630-000-006**

TITLE: Administration Building Addition and Renovation

FACILITY: Nice Bridge

LOCATION: Charles County

ADVERTISED: **April 14, 2009**

PRE-BID MEETING: **10:00 a.m. on April 28, 2009** in the Conference Room at the Maryland Transportation Authority, 300 Authority Drive, 1st Floor, Engineering Building, Baltimore, MD 21222

PROJECT CONTACT: Project Manager: Mr. Larry Okpolor (410) 537-7818
Contract Administration: Ms. Maggie Johnson (410) 537-7807

BIDS DUE: **12:00 Noon, May 14, 2009** in the Bid Box on the 1st floor of the Maryland Transportation Authority, Engineering Building, 300 Authority Drive, Baltimore, MD 21222

CLASSIFICATION: Class D (\$1,000,001– \$2,500,000)

CONTRACT TIME: Two Hundred Seventy (270) Calendar Days

LIQUIDATED DAMAGES: **\$500.00 per Calendar Day**

MINIMUM MBE GOALS: **Overall 30%:** The sub-goals include 15% African American, 8% Women owned businesses.

BID DOCUMENTS: **\$50.00** - Bid documents can be purchased between 7:30am and 3:30pm, Mondays, Wednesdays, Thursdays and Fridays and between 10:00am and 4:00pm on Tuesdays at the Ticket Office located at the Francis Scott Key Bridge, Maryland Transportation Authority, Administration Building, 303 Authority Drive, Baltimore, MD 21222.



LOCATION AND SCOPE OF WORK

This project is located within the Maryland Transportation Authority, Governor Harry W. Nice Bridge, Administration Building, U.S. Route 301, Newburg, Charles County, MD 20664.

The project consists of Renovation of existing Administration Building and construction of a new 1,645 square foot of Modular Building addition.

The project also includes Removal and disposal of all Asbestos Containing Materials (ACM) at the Harry W. Nice Memorial Bridge Administration Building and Site Improvement of the existing Administration Building Parking Lot.

SP 1-2 SPECIFICATIONS

All work on this project shall conform to the Maryland Department of Transportation, State Highway Administration's Specifications entitled, "Standard Specifications for Construction and Materials" dated July 2008, revisions thereof, or additions thereto, and the Special Provisions included in this Invitation for Bids.

SP 1-3 ORIGINAL FACILITY PLANS AND SITE VISITS

Part of the original facility plans are included in the reference drawing section and the rest on file at the Engineering/Finance Building of the Francis Scott Key Bridge and will be made available for inspection to prospective bidders. Parties interested in viewing the plans or visiting the site should contact Mr. Larry Okpolor at (410) 537-7818.

SP 1-4 - PROMPT PAYMENT TO SUBCONTRACTORS

The prime Contractor is responsible for making timely payments to all Subcontractors and Suppliers and provide written certification as required in Section 17-106 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended.

This contract requires the Contractor to make payment to all Subcontractors within ten (10) days of receiving payment from the Maryland Transportation Authority ("Authority").

Each month, the construction Project Engineer will review the current pay items with the prime Contractor and all involved Subcontractors to ensure that all work satisfactorily completed within specifications is included in the monthly progress payment. For payment purposes, the same quantity totals used to compute the payment to the prime Contractor will be the basis for payment to the Subcontractor.