

**MARYLAND TRANSPORTATION AUTHORITY
MONTHLY CAPITAL COMMITTEE MEETING
THURSDAY, FEBRUARY 6, 2014
PT. BREEZE HEADQUARTERS BUILDING
BALTIMORE, MD**

OPEN SESSION

MEMBERS ATTENDING: Rev. Dr. William C. Calhoun, Sr.
William K. Hellmann, P.E.
Bradley Mims
Michael J. Whitson – via telephone

STAFF ATTENDING: Bruce Gartner
Deb Sharpless
Dan Williams
Dave Ferrara
Dave LaBella
Doug Novocin
Dennis Simpson
Donna DiCerbo
Meshelle Howard
Kelly Melhem
Percy Dangerfield
Eric Willison
Kimberly Millender, Esquire
Chris Thompson
Elizabeth Sogard

OTHERS ATTENDING: Neil Leary, Whitman, Requardt

At 9:05 a.m. the meeting of the Maryland Transportation Authority (MDTA) Capital Committee was called to order by the Chairman.

APPROVAL - OPEN SESSION MEETING MINUTES – JANUARY 9, 2014

Upon motion by Member Brad Mims and seconded by Member William Hellmann, the minutes of the Capital Committee's January 9, 2014 Open Session Meeting were unanimously approved.

APPROVAL CONTRACT

Contract No. KH-2666-000-006 – Aboveground Storage Tank Installation

Mr. Doug Novocin presented this request to seek a recommended approval from the Capital Committee to present Contract No. KH-2666-000-006, Aboveground Storage Tank Installation, to the full MDTA Board at its next scheduled meeting.

The work to be performed under this Contract is located at the Maintenance 1 Facility of the John F. Kennedy Memorial Highway (Interstate 95) in Harford County, Maryland. The Contract includes abandonment of existing Underground Storage Tanks (UST) and installation of a new Aboveground Storage Tank (AST) at the JFK Maintenance 1 Facility.

The project will include:

- A. The in-place closure of two USTs (6,000-gallon bio-diesel and 2,000-gallon unleaded gasohol).
- B. The construction of a new compartmentalized AST system (2,000 gallons gasohol and 6,000 gallons of bio-diesel); including, concrete foundation, bollards and associated appurtenances such as its dispensers, vapor recovery systems, and a tank management system.

The design includes the following electrical improvements: new power and control with conduit to the fuel tank, new light emitting diode (LED) lighting for the existing canopy, and a replacement emergency stop button. This project was advertised on November 12, 2013.

The Department of Procurement received two (2) responses to the solicitation. Potential bidders were contacted to ascertain the reasons for not submitting proposals and the results are as follow:

- Other commitments preclude participation.
- Time allotted for completion of bid is insufficient.
- MBE requirements too excessive. Comments: As the scope of this project is our primary business model, our firm is unable to attain either the required 30% goal or the subgoals associated with this procurement.

Bids were received on December 12, 2013, and the bid results were as follows:

Contractor	Bid Amount	% Variance To Eng. Est.
Kaylani Environmental Solutions, LLC	\$575,000.00	32.63%
Total Environmental Concepts Inc.	\$594,136.00	37.04%

The Engineer's Estimate is \$433,550.50. It was noted that the low bid was 32.63% higher than the Engineer's Estimate. An analysis of the bid compared to the Engineer's Estimate was performed by the Division of Engineering and the low bid submitted by Kaylani Environmental Solutions, LLC, was determined to be acceptable. A bid justification was also conducted and the bid was determined to be fair and reasonable. Kaylani Environmental Solutions, LLC is a new contractor to the Authority, and their references have been verified by OEC. This project was advertised with a Minority Business Enterprise (MBE) participation goal of thirty percent (30%) with subgoals of seven percent (7%) for African-American owned companies and four percent (4%) for Asian-American owned companies. Kaylani Environmental Solutions, LLC submitted an MBE plan that meets the goal. The Notice-to-Proceed (NTP) for this Contract is anticipated in April, 2014. The contract term is for One Hundred Sixty (160) calendar days from Notice-to-Proceed

After reviewing and discussing the differences between the Engineer's Estimate and the bid submitted by the recommended Contractor, upon a motion by Mr. Hellmann and seconded by Mr. Mims, the Members unanimously recommended approval of this contract by the MDTA Board at its next scheduled meeting.

WORK ZONE SAFETY PROGRAM UPDATE

Mr. Dave Ferrara and Mr. Neil Leary briefed the Capital Committee Members on the Maryland Transportation Authority's (MDTA's) Work Zone Safety Program.

The MDTA Office of Engineering and Construction has developed a Work Zone Safety Program with the goals of improving work zone set-ups, complying with Federal Highway Administration requirements, improving worker safety and providing smooth and safe travel through work areas.

The Program is comprised of two main components: training and inspection. A Temporary Traffic Control Training Course has been developed for all personnel inspecting and implementing maintenance of traffic (MOT) on MDTA's facilities. A formal inspection program has been developed for consistent inspection reporting and monitoring of work zone temporary traffic control.

The Program has resulted in significant improvements to MOT set-ups, a reduced number of corrective actions and improved overall safety throughout work zones and MDTA's facilities.

The presentation included a discussion and overview of the Work Zone Safety Program.

VIDEO TOLL AND CITATIONS PROJECT

Mrs. Deb Sharpless presented this update to the Capital Committee on the issues and activities underway to support the implementation of the video toll and citation process approved in HB420.

Mrs. Sharpless detailed the current status of the associated activities including a status of Notices of Toll Due and Citations that have been issued to date.

SYSTEM PRESERVATION PROGRAM UPDATE

Mr. David LaBella updated the Capital Committee on the status of the Maryland Transportation Authority's (MDTA's) System Preservation Program.

As part of our quarterly update to the Capital Committee, and as discussed in previous meetings, the System Preservation Program Team continues to manage numerous projects through the study, design, and procurement process according to an established program milestone schedule.

Additional projects are being programmed when practicable to maintain cash flow expenditures, including several large projects that were recently added to the Program. The Team continues to perform financial tracking and reporting to support the management of the System Preservation Program. Design milestones continue to be met, as the Team continues to review submittals and deliverables for various projects.

The presentation included a discussion of the status of the system preservation projects, as well as the financial aspects of the System Preservation Program.

There being no further business, the meeting of the MDTA Capital Committee was adjourned by general consensus at 10:45 a.m. following a motion by Mr. Mims and seconded by Mr. Hellmann.

The next meeting of the MDTA Capital Committee is scheduled for Thursday, March 6, 2014 at 9:00 a.m., at Point Breeze Headquarters, 2310 Broening Highway, Baltimore, Maryland.