

MARYLAND TRANSPORTATION AUTHORITY  
BOARD MEETING  
THURSDAY, JANUARY 26, 2017  
2310 BROENING HIGHWAY, BALTIMORE, MD 21224

OPEN SESSION

Pete K. Rahn, Chairman

MEMBERS ATTENDING:

P. Jack Basso  
Katherine B. Armstrong  
William H. Cox, Jr.  
William Ensor (via telephone)  
W. Lee Gaines, Jr. (via telephone)  
William K. Hellmann  
John Von Paris

STAFF ATTENDING:

William Booker  
Percy Dangerfield  
Trudy Edwards  
Lt. Timothy Eikenberg  
Chantelle Green  
Michele Gross  
Valencia Hainesworth  
Jim Harkness  
Serena Liu  
Jody McCurley  
Kelly Melhem  
Kimberly Millender, Esquire  
Tonya Morant  
Will Pines  
Kevin C. Reigrut  
Lt. Joe Ruff  
Janile Scott  
Darol Smith  
Cheryl Sparks  
Dan Williams  
Melissa Williams

OTHERS ATTENDING:

Arthur Brown  
Manuel Crew  
Ed McDonald, MDOT  
Dennis Simpson

At 9:06 a.m. Chairman Pete Rahn called the meeting of the Maryland Transportation Authority (“MDTA”) Board to order.

**APPROVAL – OPEN SESSION MINUTES OF DECEMBER 22, 2016**

Upon motion by Member William Cox, and seconded by Member Katherine Armstrong, the open meeting minutes of the MDTA Board meeting held on December 22, 2016 were unanimously approved.

**RESOLUTIONS – YEARS OF SERVICE RECOGNITION FOR RETIRED EMPLOYEES**

Mr. Percy Dangerfield read the resolutions for the following employees who have retired from State service: First Sergeant Arthur Brown, Captain Manuel Crew, Mr. Dennis Simpson, Lt. Sanford Witcher, Matthew Dawson, Jr., Thomas Gugel, Gary Jackson, David LaBella, Susan Barber and Milt Chaffee. On the occasion of their retirement from their distinguished careers of exemplary service, the Chairman and Members of the Maryland Transportation Authority expressed their most sincere appreciation for their excellence and commitment.

**APPROVAL – COMMITTEE ASSIGNMENTS**

Mr. Kevin Reigrut requested approval on the proposed Member Committee Assignments and Liaison position. The Board received the resignation of Member Randall Nixon, Esq. resulting in the need for adjustments to the Member committee assignments.

Member Nixon will be removed from the Finance Committee and as Chairman of the Audit Committee. The Finance Committee seat will remain vacant until a new Member has been appointed. Member Von Paris will assume the role of Chair of the Audit Committee.

Upon motion by Member Jack Basso, and seconded by Member Armstrong, the new Committee Assignments were unanimously approved.

**APPROVAL – CONTRACT AWARDS**

- **CONTRACT NO. KB 2836-000-006 SUBSTRUCTURE AND SUPERSTRUCTURE REPAIRS TO VARIOUS BRIDGES ON I-695 (ANNE ARUNDEL COUNTY, BALTIMORE CITY AND BALTIMORE COUNTY)**

Ms. Janile Scott requested approval for Contract No. KB 2536-000-006 Substructure and superstructure repairs to various bridges on I-695 (Anne Arundel County, Baltimore City and Baltimore County). This item was reviewed by the Capital Committee and recommended for approval.

This project consists of repairs to twenty (20) steel multi-beam bridges along the Francis Scott Key (FSK) Bridge facility on I-695 from MD 10 to south of North Point Boulevard.

There are allowances of \$25,000 for Railroad Expenses, and \$500,000 for Miscellaneous Repairs included in the Invitation for Bids. These allowances will only be used if necessary and with prior approval of the Engineer.

Six (6) bids were received ranging from 41% above to 6% below the Engineer's Estimate of \$10,334,226.50.

Technopref Industries, Inc. (Technopref) is the lowest responsive and responsible Bidder. As its bid was six percent (6%) lower than the Engineer's Estimate, a bid justification was not performed. This company has not performed work on prior MDTA projects; however, they are currently performing similar service for DCDOT in Washington D.C. Their similar experience and performance has been thoroughly verified. A protest was received and denied with the concurrence of Legal Counsel. The appeal period has passed.

This Contract was advertised with an Overall Minority Business Enterprise (MBE) participation goal of 28% with sub-goals of 7% for African-American owned firms and 4% Asian-American owned firms; and a 1% Veteran Small Business Enterprise (VSBE) participation goal. Technopref has submitted a MBE and VSBE plan that meets the goals.

Upon motion by Member Cox, and seconded by Member W. Lee Gaines, Jr, the Members unanimously approved Contract No. KB 2836-0000-006 Substructure and superstructure repairs to various bridges on I-695 in the amount of \$9,664,995.50.

- **CONTRACT NO. MR 3008-000-002 SIGNS, SIGN LIGHTS AND SIGN STRUCTURES**

Ms. Scott requested approval for Contract No. MR 3008-000-002 Signs, Sign Lights and Sign Structures. This item was reviewed by the Capital Committee and recommended for approval.

This project involves individual task assignments for the installation of new highway signs and the modification and/or removal of existing highway signs. Assignments may include New Sign Installations – Ground Mounted (Extruded Aluminum/Sheet Aluminum) on wood supports, square perforated tubular steel supports and anchor bases, steel beam supports or tubular steel supports; Banding of signs to new or existing supports; New sign installation (Extruded Aluminum) on new or existing overhead structures and/or cantilever structures; Sign luminaire installations and/or replacements including electrical cable and conduit installations; Modification and Removal of existing highway signs and/or structures; Placing and/or removing W-beam traffic barriers and associated end treatments; Placing and/or removing concrete traffic barriers; and other associated signing work as detailed in the contract documents, or as directed by the Engineer, for any MDTA facility.

This is a \$4,131,665 Not-To-Exceed (NTE) Contract. There is an allowance of \$500,000 for Miscellaneous Repairs. The allowance will only be used if necessary and with prior approval of the Engineer.

Two Bids (2) were received ranging from 34% to 4% above the Engineer's Estimate of \$4,131,665.00.

Collinson, Inc. (Collinson) is the lowest responsive and responsible bidder. As its bid was four percent (4%) higher than the Engineer's estimate, a bid justification was not performed. This company has performed work on prior MDTA projects.

This contract was advertised with an Overall Minority Business Enterprise (MBE) participation goal of 19% with no sub-goals; and a 1% Veteran Small Business Enterprise (VSBE) participation goal. Collinson has submitted MBE and VSBE plans that meet the goals.

Upon motion by Member Armstrong, and seconded by Member W. Lee Gaines, Jr, the Members unanimously approved Contract No. MR 3008-000-002 Signs, Sign Lights and Sign Structures to Collinson, Inc. in the amount of \$4,316,110.

- **CONTRACT NO. SV 3037-0000 LEADERSHIP IN POLICE ORGANIZATION TRAINING PROGRAM**

Ms. Scott requested approval for Contract No. SV 3037-0000 Leadership in Police Organization Training Program. This item was reviewed by the Finance Committee and recommended for approval.

The Leadership in Police Organization Training Program focuses on behavioral science theories within the context of the law enforcement operational environment and is necessary to assist the Maryland Transportation Authority Police (MDTAP) with its goal of employing, training, and equipping a superior workforce of officers. This Contract has a Not-To-Exceed value of \$100,000. The International Association of Chiefs of Police (IACP) is the only organization that offers the Train the Trainer aspect where the MDTAP will be able to assign six (6) personnel to become in-house certified LPO instructors, who will train the remaining MDTAP personnel, which aspect makes this a Sole Source Contract. The benefit of having trained personnel certified to train the remaining MDTAP staff represents a cost savings of approximately \$195,000 for just the initial 136 sworn officers being given the training.

The initial training session will be a three (3) week class with 36 participants at a cost of \$51,372, followed by a two (2) week Train the Trainer session, where six (6) MDTAP personnel will be selected to become IACP certified LPO Instructors at a cost of \$20,000. After the initial training session where the certified LOP Master Instructor will attend to guide/mentor the six (6) MDTAP IACP certified trainers at a cost of \$32,772, then all future trainings will be given by one (1) of the six (6) MDTAP certified trainers.

There are programs that offer similar training services, for example, the Federal Law Enforcement Training Center (FLETC) and the Federal Bureau of Investigation (FBI); however, the FBI training is limited to participants that have been nominated and accepted, and the FLETC training lasts six (6) to twelve (12) months and does not include the Train the Trainer aspect. IACP is the only organization that offers the Train the Trainer where the MDTAP will be able to assign six (6) personnel to become in-house certified LPO instructors who will train the remaining MDTAP personnel.

This Contract fits the Sole Source criteria in COMAR 21.05.05.02(1) and (2).

Upon motion by Member Basso, and seconded by Member Von Paris, the Members unanimously approved Contract No. SV 3037-0000 Leadership in Police Organization Training Program in the Not-to-Exceed amount of \$100,000 to the International Association of Chiefs of Police.

**UPDATE – AUDIT COMMITTEE**

Member Von Paris reported the Audit Committee met on January 10, 2017. The Office of Audits is generally on track to complete the audits in fiscal year 2017 (FY17) Audit Plan. Four of the fifteen audits assigned in FY2017 were completed, and three are in process.

Three internal audit reports were presented at the meeting: Validation of Waivers for Video Tolls Due and Civil Penalties; Audit of Promotional Activities; and Review of Remediation Status of Prior Audit Findings. Also, Management is implementing corrective actions to resolve the issues identified in the reports. The Committee was satisfied with the results.

Jaclyn Hartman, Chief Financial Officer, informed the Committee that the Office of Legislative Audits (OLA) completed its Financial Compliance Audit of the MDTA and will soon issue its report. Subsequent to the Audit Committee meeting, OLA formally issued its report on January 19, 2017. The audit report did not contain any findings. Mr. Von Paris commended management and staff for the accomplishment. Since 2001, OLA has issued 36 audit reports for its audits of the MDOT Business Units, and this is the first audit report without any findings.

**UPDATE – PORT COVINGTON**

Ms. Melissa Williams briefed the Members on the progress with the Port Covington project. She indicated there is no update on the FASTLANE grant, and she reported that the meetings with Sagamore have moved to weekly meetings.

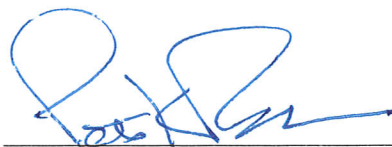
**UPDATE – EXECUTIVE DIRECTORS REPORT**

Mr. Kevin Reigrut provided a brief legislative update to the Members.

There being no further business, the meeting of the MDTA Board was adjourned by general consensus at 9:51 a.m.

The next MDTA Board Meeting will be held on February 23, 2017 at 9:00 a.m. at 2310 Broening Highway, Baltimore, MD 21224

APPROVED AND CONCURRED IN:



Pete K. Rahn, Chairman