

MARYLAND TRANSPORTATION AUTHORITY
BOARD MEETING
THURSDAY, DECEMBER 17, 2015
2310 BROENING HIGHWAY, BALTIMORE, MD 21224

OPEN SESSION

Jim Ports, Acting Chairman

MEMBERS ATTENDING:

Rev. Dr. William C. Calhoun, Sr.
P. Jack Basso
William Ensor
W. Lee Gaines, Jr.
Michael Leahy, Esquire (via Telephone)
Randall Nixon, Esquire
William K. Hellmann
Michael Whitson (via Telephone)

STAFF ATTENDING:

Milt Chaffee
Percy Dangerfield
Trudy Edwards
David Goldsborough
Jim Harkness
Jaclyn Hartman
Meshelle Howard
Kelly Melhem
Kimberly Millender, Esquire
Tonya Morant
John O'Neill
William Pines
Mike Rice
John Sales
Deb Sharpless
Dennis Simpson
Cheryl Sparks
Paul Trentalance
Russ Walto
Dan Williams
Melissa Williams

OTHERS ATTENDING:

Michael McGeady, Cianbro
Jeff Roberta, RK&K
Greg Slater, State Highway Administration
Phil Waldvogel, Ammam & Whitney

At 9:00 a.m. Acting Chairman Jim Ports called the meeting of the Maryland Transportation Authority (“MDTA”) Board to order.

APPROVAL – CLOSED AND OPEN SESSION MINUTES OF NOVEMBER 19, 2015

Upon motion by Member Reverend William C. Calhoun and seconded by Member Randall Nixon, the closed and open meeting minutes of the MDTA Board meeting held on November 19, 2015 were unanimously approved.

UPDATE – PRESENTATION ON THE BAY BRIDGE LIFE CYCLE COST ANALYSIS STUDY

Mr. Dennis Simpson and Mr. Russ Walto presented the Bay Bridge Life Cycle Cost Analysis (LCCA) Study that evaluated the traffic operations and structural condition of the Bay Bridge to determine when it may need to be replaced or when additional capacity may be needed. The study also evaluated the complimentary improvements that would be needed if/when a new structure(s) were built, including mainline US 50/301 improvements, and bridge approach road alignments. The project limits extend from just west of the Severn River Bridge (Rowe Boulevard) to the US 50/301 Split on the Eastern Shore, a distance of twenty one (21) miles including the bridge.

The existing Bay Bridge spans are in satisfactory condition and can be maintained safely through 2065 with preservation and maintenance. The study establishes when preservation and maintenance will be required throughout the life cycle of both spans. Staff recognizes that there is a physical need as well as the necessity to best move people, and at this point, staff will analyze the study and consider what the next steps might be.

UPDATE – I-95 EXPRESS TOLL LANES – CALENDAR YEAR 2016 HOLIDAY SCHEDULE

Mr. Simpson presented the 2016 holiday schedule for the I-95 Express Toll Lanes. As part of the MDTA Board approved tolling plan for the I-95 Express Toll Lanes, the MDTA Board established that the MDTA Executive Director would approve a holiday schedule which resets the toll schedule on certain holidays to a Saturday or Sunday toll schedule based on traffic patterns for that holiday. This approval occurs each December for the upcoming calendar year and is shared with the MDTA Board at its December meeting. The 2016 holiday schedule will be posted to the MDTA website and programmed into the toll system.

UPDATE – AUDIT COMMITTEE

Member Whitson reported from the Audit Committee Meeting that was held on December 15, 2015. He stated the Office of Audits is on track to complete the audits in the Fiscal Year (FY) 2016 Audit Plan. The Office of Audits presented the results of its review on Management’s status of implementing corrective actions to resolve prior audit findings. The review verified Management has made significant progress in resolving prior audit findings. Two internal audit reports were presented: Audit of Toll Collection Control Procedures for the ICC and ETL, and Audit of

Promotional Activities. The Committee was satisfied with the results of the audits.

UPDATE – FINANCE COMMITTEE

Member Basso reported from the Finance Committee Meeting that was held on December 8, 2015. He reviewed several items that included an update on the internal Investment Committee, MDTA's investment portfolio, and changing the benchmarks against which we measure our performance.

UPDATE – EXECUTIVE DIRECTOR'S REPORT

Mr. Milt Chaffee reported on the recent Citation Waiver Program that \$3 million dollars in tolls were collected. The next process starting very soon is sending letters out requesting payment within fifteen days or the referral to the Motor Vehicle Administration will occur.

At 9:52 a.m. upon motion by Member Basso and seconded by Member Nixon, the Board unanimously voted to move into Closed Session pursuant to Section 3-305(b)(14) of the General Provisions Article of the Annotated Code of Maryland to discuss a future solicitation for the 3rd Generation Electronic Toll Collection project, including the detailed contents of the project, the solicitation, and strategies to obtain the most favorable bids or proposals, which discussions would impair the competitive proposal process. The following persons were present during the closed session: Jim Ports, Reverend Dr. William C. Calhoun, Sr., P. Jack Basso, William Ensor III, W. Lee Gaines, Jr., William Hellmann, Michael Leahy (via telephone), Randall Nixon, Michael Whitson (via telephone), Milton Chaffee, Kimberly Millender, Esquire, Deborah Sharpless, Dennis Simpson, John O'Neill, and Cheryl Sparks.

At 11:54 a.m., upon a motion by Member Calhoun and seconded by Member Nixon, the Members unanimously voted to return to Open Session.

No actions were taken during the closed session.

There being no further business, the meeting of the MDTA Board was adjourned by general consensus at 11:55 a.m.

The next MDTA Board Meeting will be held on January 28, 2015 at 9:00 a.m. at the Point Breeze Headquarters, 2310 Broening Highway, Baltimore, Maryland 21224.

APPROVED AND CONCURRED IN:

Pete K. Rahn, Chairman



MARYLAND TRANSPORTATION AUTHORITY

STATEMENT FOR CLOSING A MEETING

LOCATION: Maryland Transportation Authority
Point Breeze Headquarters Building
2310 Broening Highway.
Baltimore, Maryland 21224

DATE: December 17, 2015

TIME: 9:00 a.m.

MOTION BY: Basso

SECONDED BY: Nixon

VOTE TO CLOSE SESSION:

Table with 5 columns: Name, AYE, NAY, ABSTAIN, ABSENT. Rows include Rev. Dr. William C. Calhoun, Sr., Michael J. Whitson - phone, Peter J. Basso, William K. Hellmann, P.E., W. Lee Gaines, Jr., William E. Ensor, III, Michael G. Leahy phone, Randall Nixon, and Chair - Jim Ports.

STATUTORY AUTHORITY TO CLOSE SESSION
GENERAL PROVISIONS ARTICLE, §3-305(b)

- (1) [] To discuss:
(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
(ii) any other personnel matter that affects 1 or more specific individuals.
(2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
(3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
(4) [] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

STATEMENT FOR CLOSING A MEETING

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- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.
- (7) [] To consult with counsel to obtain legal advice.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) [X] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

The Meeting will be closed under § 3-305(b)(14) of the General Provisions Article of the Annotated Code of Maryland, to discuss a future solicitation for the 3rd Generation Electronic Toll Collection project, including the detailed contents of the project, the solicitation, and strategies to obtain the most favorable bids or proposals, which discussions would impair the competitive proposal process.

REASON FOR CLOSING:

To discuss matters that are permitted by statute to be discussed during a closed session of a meeting of a public body.



PRESIDING OFFICER