**MARYLAND TRANSPORTATION AUTHORITY**

**CAPITAL COMMITTEE MEETING**

**THURSDAY, MAY 5, 2022**

**OPEN MEETING VIA LIVESTREAMING**

**OPEN SESSION**

**MEMBERS ATTENDING:** Mario J. Gangemi – Chairman

 William C. Ensor, III

 William H. Cox, Jr.

 W. Lee Gaines

**STAFF ATTENDING:** Will Pines

 Joseph Sagal

James Harkness

Kim Millender, Esq.

 Sushmita Mitra

 Mary O’Keeffe

 Jeanne Marriott

Selena McKissick

Joseph Jachelski

 Timothy Sheets

 Jeff Davis

 Tia Rattini

 Ganine Steffe

At 9:05 a.m. Member Gangemi called the meeting of the Maryland Transportation Authority (MDTA) Capital Committee to order. The meeting was held via video conference and livestreamed on the MDTA Board Meeting web page.

**APPROVAL – OPEN SESSION MEETING MINUTES OF APRIL 7, 2022**

Upon motion by Member Cox and seconded by Member Gaines, the Open Session meeting minutes of the Capital Committee’s meeting held on April 7, 2022, were unanimously approved.

**UPDATE – CTP PROCESS/ADDITIONS**

Ms. Marriott provided the MDTA Capital Committee with an overview of the MDTA Consolidated Transportation Program (CTP) Process and an update on the additions to the capital program. This information will be presented to the MDTA Board on May 19, 2022.

Each year the Maryland Department of Transportation (MDOT) issues the Consolidated Transportation Program (CTP) report which is Maryland’s six-year capital budget for transportation projects. The MDTA portion of the CTP presents ongoing and new capital projects for a six-year period for MDTA facilities.

The CTP is updated twice a year. After approval by the Board Members in June, the Draft CTP is presented as part of the Maryland Department of Transportation (MDOT) CTP Tour. During the CTP Tour from September 15 to November 15, the Secretary of Transportation visits each of the counties and Baltimore City to present the Draft CTP. These meetings provide the local legislators and the public an opportunity to communicate their priorities and concerns in person. Representatives from each of the MDOT business units are available to answer questions at the CTP Tour meetings.

The Draft CTP is revised and submitted, after MDTA Board approval in November, as the Final CTP as part of the Governor’s budget to the Maryland General Assembly in January. This process is required by statute and applies to MDTA as well as the other MDOT business units.

The CTP is divided into three parts: Construction Program – Major Projects, Development and Evaluation (D&E) Program – Major Projects, and System Preservation – Minor Projects.

The Construction Program – Major Projects program includes ongoing projects and those projects which are scheduled to begin construction within the six-year period. Only those projects that the MDTA can afford to complete, given the most recent revenue forecast, are included in the CTP. Project work phases included in the CTP are engineering, right-of-way acquisition, and construction. Previously the planning phase was included in the CTP but is now part of the operating budget.

The Maryland Transportation Code requires that the CTP include a report that identifies each major capital project. Specified information about each major project in the development or construction phase is required, including,

* Amount of funds requested for the six-year period,
* Total estimated cost of the project,
* Explanation of significant changes in cost, scope, design, or schedule, and
* Purpose and need summary statement that includes a general description, why the project is necessary, how it satisfies State goals, and the location.

The information is provided in a Project Information Form (PIF) for each major capital project. The PIF’s are included in the published Draft and Final CTP.

Funding availability is based on the MDTA’s six-year financial forecast which considers estimates of traffic and revenue, the operating budget and capital budget, debt service payments, the potential need for future bond sales and toll increases, and compliance with financial standards (Trust Agreement rate covenant, debt service coverage, unrestricted cash balance).

New projects originate from five sources.

* Long-Range Capital Needs
* Inspection Findings
* Regulatory Compliance
* Increased Capacity Needs
* Local Priority Letters/Legislative Requests - Local priorities are established through the afore-mentioned priority letters received each year from the counties and Baltimore City and the input received at the CTP Tour meetings.

The Fiscal Year (FY) 2023-2028 Draft CTP, to be presented for approval in June, includes three new projects.

**Northbound Over Height Vehicle Detection System (OHVDS) Improvements**

Baltimore Harbor Tunnel (Pin 2578)

$47,900 (Engineering only)

This project to deploy enhancements to the Baltimore Harbor Tunnel Northbound Over Height Vehicle Detection System (OHVDS) will begin with assessment of the existing operations and investigation of the available technologies and operational schemes to improve the detection and notification of over height vehicles. Funding is requested for Preliminary Engineering only.

**Fort McHenry Tunnel Box Girder Preservation**

Fort McHenry Tunnel (Pin 2580)

$150,000 (Engineering only)

Preserve existing steel bridge structures through cleaning, painting, and repairing deteriorated portions of the Fort McHenry Tunnel box girders, especially the supporting girder ends.

**Generator Replacement at Various Facilities**

Multi-Area (Pin 2583)

$240,000 (Engineering only)

Replace four MDTA facility generators that are approaching end of life. The generators are located at the Bay Bridge Administration Building, Baltimore Harbor Tunnel Automotive Shop, Kennedy Highway Substation, and Hatem Bridge Administration Building

**UPDATE – AE AND ON-CALL CONSTRUCTION CONTRACTS**

Mr. Harkness provided the MDTA Capital Committee with an overview of the MDTA Office of Engineering and Construction types of Contracts and Services Solicited which included On-Call Construction contracts and a summary of active contracts.

There being no further business, the meeting of the MDTA Capital Committee was adjourned by consensus at 9:42 a.m. following a motion by Member Cox seconded by Member Gaines.

The next meeting of the MDTA Capital Committee is scheduled for Thursday,

June 2, 2022 at 9:00 a.m. at Point Breeze Headquarters, 2310 Broening Highway, Baltimore, Maryland.

APPROVED AND CONCURRED IN:

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Mario J. Gangemi, Chairman